
	Job Profile / Description	Template Identifier	MGL/HC/001	Rev	
		Effective Date	June 2022		
		Review Date	May 2025		

Business Unit: Movit Products Limited	Job Title: Technical Process Operator	Job Grade: M1
Department: Production	Duty Station: Kampala	
Reports to / Title of Immediate Supervisor: Shift Incharge	Supervises: <ul style="list-style-type: none"> Production Assistants 	
Job Purpose: The Technical Process Operator will be responsible for ensuring that the equipment (Line) in production will be working on optimal levels by safeguarding proper handling, maintenance and repairs of machines.		
Key Stakeholders: <ul style="list-style-type: none"> Inventory Team Engineering TeamSales Team Quality Assurance Contracted Labor 		
Functional Outputs/Activities per key performance area:		
1. Supply plan execution <ul style="list-style-type: none"> Plan interpretation & loading of equipment as per the supply schedule. Deployment of production assistants following the approved deployment standards and as per the skill levels of production assistants. Setup, adjustments & machine operation as per the standard machine operating procedures. Ensure that the planned targets are achieved before production assistants are released. 		
2. Materials management <ul style="list-style-type: none"> Workplace organization as per the 5S standards. Updating of BMRs for purposes of yield reporting & traceability. Materials reconciliation at shift end & returning of unused PM to the PM holding location. 		
3. Performance management <ul style="list-style-type: none"> Training of production assistants. Shiftwise & line wise performance reporting using logbooks. Raise at least one innovation per month that is geared towards performance improvement. Share root causes for failure to attain production targets during daily performance review meetings. Monitor & report on the 6 big losses that affect OEE with an improvement aim. 		
4. Asset care <ul style="list-style-type: none"> Daily equipment cleaning Participate in equipment lubrication Daily equipment inspection & reporting of abnormalities. Carryout simple maintenance tasks like tightening & fixing of worn-out parts. 		
5. Quality Control (Line clearance & in-process checks) <ul style="list-style-type: none"> Perform line clearance before and at the end of the shift. Check weight variations by sampling containers every 30 mins and perform machine adjustments where quantities are out of tolerance. Check correctness of printed matter i.e., batch number, manufacturing and expiry dates. Check quality of packaging materials i.e., Jars, labels & caps. Notify QA if non-conformities are identified. 		
6. Health & safety <ul style="list-style-type: none"> Report all unsafe acts, unsafe behaviors, near misses and any other safety related incident. Log at least one JSO per month Participate in OHS investigations, hazard identification & risk assessments when called upon. 		
Financial Management <ul style="list-style-type: none"> Monitor and ensure zero waste of across the different production processes. 		
Risk Management <ul style="list-style-type: none"> Identify the department's risks, their various mitigations and keep track of them. 		

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Compliance <ul style="list-style-type: none"> Ensure regulatory compliance in execution of activities within Uganda Adherence to all Movit Group and In Country Policies and Procedures. Prepare and submit location daily report. 						
Minimum Qualification Requirements: <ul style="list-style-type: none"> Diploma in Mechanical or Electrical Engineering Awareness in occupational health & safety 			Related Minimum Experience: 1 year's relevant experience in FMCG Industry preferably in a similar role.			
Competencies Required:						
Behavioral <ul style="list-style-type: none"> Must be of unquestionable integrity, Honesty, Trustworthiness and Professionalism 						
Leadership <ul style="list-style-type: none"> Must be a team player Must be a self-starter and have an appreciation of business growth and priorities. Strong Leadership potential to effectively drive a business agenda and operational coordination of activities. 						
Knowledge. <ul style="list-style-type: none"> Advanced experience with MS Office Commercially astute with understanding of key commercial drivers 						
Skills <ul style="list-style-type: none"> Analytical Skills Strong consumer and customer marketing/sales capabilities 						
Attributes include: <ul style="list-style-type: none"> Self-Starter & Action Oriented Ability to harness peer Relationships Agile and Driven Collaboration Problem Solving Communication Skills 						
Growth Potential: <ul style="list-style-type: none"> Successful candidate will be set up for growth to Shift In charge role. 						
Physical Requirements and Environmental Conditions <ul style="list-style-type: none"> Light physical activities and efforts required 						
Job Assessment <ul style="list-style-type: none"> Interview 						